



*Dear Valued Partner,*

As you may know, the **2019 Spring Convention Tradeshow** will be **April 13<sup>th</sup> 2019** in **Vancouver, WA** at the **Hilton Vancouver WA -301 W 6<sup>th</sup> Street Vancouver, WA**

**Ph: 360-993-4500** Cut off for special rates will be **March 12<sup>th</sup> 2019** mention **OAW**.

There are five opportunities to Partner the OAW and get your name out to attendees. Below are listed the categories for financial support. Thank you for taking the time to consider supporting the OAW in this way. *If you have any questions, please contact Donna by email at: [dnhatchoaw@yahoo.com](mailto:dnhatchoaw@yahoo.com) or day phone 509-961-4169.*

*Your support is always appreciated. The five categories of support are:*

*A \$2500 Donation* for Education Grant will get your name prominently displayed at all functions & in the convention attendee packet.

*A \$800 donation* for the Saturday morning Coffee/roll Break. Your name is prominently displayed on a placard adjacent to the coffee/roll area and is listed in the attendees' packets.

*A \$300 donation* for the Saturday afternoon Soda Break. Your name is prominently displayed on a placard adjacent to the Soda Break area and is listed in the attendees' packets.

*A \$100 Posting of Sign* Your name is prominently displayed at the Tradeshow

*\$300.00* For a Sign over Registration

*\$200.00* Sign at Dinner

*\$100.00* Inside & by the Class Rooms

*Donation of an Auction Item.* This can be a gift certificate, an unopened birthday gift, money, or any other fun, non-optical item.

*Room Rates \$ 159.00 - Mention OAW*

If you are able to support us in this way, please call, or email us by the **February 28<sup>th</sup> 2019** to ensure that we get your name on the convention packets. **Thank you.**

Please return this portion with your donation

***I wish to support the OAW as a:***

1. Education Grant \$2500 \_\_\_\_\_
2. Coffee/Rolls Break Sponsor \$800 \_\_\_\_\_
3. Cookies & Pop Sponsor \$300 \_\_\_\_\_
4. Signage \$100 - \$250 \_\_\_\_\_
5. Auction Donation -Please call OAW office to arrange pick up or delivery item.

Company/Representative Name: \_\_\_\_\_

Address: \_\_\_\_\_



## Spring Convention April 13<sup>th</sup> 2019 in Vancouver, WA

By submitting this **AGREEMENT TO EXHIBIT**, we request space in the **2019 Spring Convention and Trade Show**  
**Call : 360-and mention Opticians Association of Washington Rooms \$159.00 per night (plus taxes)**

### **RULES & REGULATIONS**

**1. EXHIBIT SPACE:** Requests for space will be date-stamped as received at OAW and allotment of space on a first-come basis.

- 2. EXHIBIT FEES**
- \$ 365.00** Booth Space *(includes lunch two name tags & Two lunches)*
  - \$ 25.00** Each additional Name Tag
  - \$ 175.00** Each additional booth space
  - \$ 22.00** Each Additional Lunch
  - \$ 45.00** Extra table
  - \$ 35.00** For dinner tickets
- Pre Order Lunch** - Send in with Registration

**3. CHARACTER OF EXHIBIT:** The association office reserves right to decline to permit any exhibitor to conduct and maintain an exhibit if, in their judgment, the exhibit shall in any respect be deemed unsuitable.

**4. INSURANCE:** Exhibitors desiring insurance upon their exhibits must place same at their own expense. The association will not be responsible for the safety of exhibits or for any injury that may arise in exhibit area.

**5. OTHER ACTIVITIES:** No entertainment, meetings or similar activities will be permitted in hotel suites, meeting rooms or other private or public facilities during hours which conflict with scheduled OAW activities.

### **RETURN THIS PORTION BY MARCH 1st**

Booth cost @ <b>\$365 for 1st booth</b>	Two name Tags Two Lunches	Total Cost \$ 365.00
Add'l Booth <b>\$195.00</b>	Add'l Name Tags \$25.00 Each	Total cost \$_____
Total number of booths requested_____		
Dinner Tickets @ \$35.00 per person		Total cost \$_____
Extra Table @ 45.00 each		
Lunch @\$22 each - Take Out Additional		Total cost \$_____

**TOTAL AMOUNT ENCLOSED** \$\_\_\_\_\_

Does Your Booth Require Electricity? YES NO

Any Other Special Needs ? \_\_\_\_\_

*(ie. let us know if display is tall and needs to be against a wall)*

REPRESENTATIVE NAMES \_\_\_\_\_

COMPANY \_\_\_\_\_

**Contact Donna Hatch. 1-509-961-4169 OR [dnhatchoaw@yahoo.com](mailto:dnhatchoaw@yahoo.com)**

# Opticians Association Of Washington

P.O. Box 2489  
Yakima Wa 98907



*Dear Partner:*

We INVITE YOU...

The *Opticians Association of Washington* would like to invite you to exhibit at our *2019 Spring Convention & Tradeshow, April 13th* - Each space will be approximately 6ft x 6ft in size and will contain 1 - 6 ft skirted table and a chair. There will be no curtains or wall between the booths or backdrops. If electricity is required or if your display is tall and should be against a wall, let us know so that we can place you appropriately. If you want extra tables, they can be ordered through the OAW.

We are enclosing a formal "**Agreement to Exhibit**" which outlines costs and the rules and regulations that help govern our Tradeshow. Table tops are assigned on a first come basis, so be sure you return the Agreement with your check as quickly as possible. If your representative is local, be certain to include their address so the confirmation information can be sent directly to them. Approximately two weeks prior to convention, we will return to you a floor plan with your booth assignment and other pertinent information about the Tradeshow. If you know you are coming, but company checks take awhile, please fax over the agreement with a note telling us when the check is coming so that we can get your booth assigned.

The Tradeshow will be on **Saturday, April 13, 2019** You can make your reservations at **360-289-4600**. The Tradeshow will be open from 10:00 a.m. until 1:00 p.m., with a buffet lunch served to opticians adjacent to the Tradeshow area. The luncheon will be by ticket only so that the Tradeshow can be open the entire time to any opticians or optical personnel that want to attend. Please pass this information along to your accounts that may want to see your line at the show. You may tear-down your booth, at approximately 1:00 p.m.

Buffet luncheon for those wholesalers purchasing booth space will be provided at about 12:00 p.m. until 1:00 p.m. This will allow you to eat during or after the show. If your schedule allows, the OAW would enjoy your company at the hospitality suite after dinner Saturday night. Dinner tickets can be ordered on the agreement or at the convention. Exhibitor agreements are due back **February 28th 2019**. we cannot allow multiple companies to combine within booths. However, one company with multiple representatives or one representative with multiple lines may take advantage of this offer. OAW makes final determination.

For those of you who would like to stay at the Hilton in Vancouver, WA, we have arranged for reduced rates for the weekend. If you call for reservations before the 1st of March and mention the Opticians Association, the rates are : **Room rate will be \$159 per night (plus Taxes)**

***If you have any questions regarding the Tradeshow, contact the OAW office 509-961-4169.***

Let us know if there is anything we can do for you because, it is you, our wholesalers, who help make our Conventions possible and successful.

***Thank you for your support of Opticianry!***

Contact Donna Hatch. 1-509-961-4169 OR [dnhatchoaw@yahoo.com](mailto:dnhatchoaw@yahoo.com)

[WWW.OAW.org](http://WWW.OAW.org)